



# TOWN OF DOVER

## MAYOR AND BOARD OF ALDERMEN

### CAUCUS MEETING MINUTES

August 14, 2007

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 pm

All joined in the Pledge of Allegiance to the Flag and prayer was given by Reverend Johnny Brooker asking for guidance and strength to do what is right for our town and our citizens.

Mayor Dodd asked for a moment of silence for our troops past and present.

#### **ROLL CALL:**

Present: Aldermen Delaney, Poolas, Ryan, Visioli, Timpani, Picciallo and Mayor Dodd

Absent: Aldermen Fahy and Donofrio

Also present were Administrator Garvin, Attorney Clapps and Clerk Verga

Clerk Verga stated adequate notice was given to the official newspaper.

*Proclamation presented to Superior Tailoring and Cleaning for 30 years of business in Dover*

#### **MUNICIPAL CORRESPONDENCE:**

1. Resolution from Borough of Wharton re: Supporting legislation to amend Abbott-Burke funding
2. Resolution from Township of Hanover re: Opposing the sale of state assets
3. Resolution from Township of Hamilton re: Urging full funding for a state wide Gypsy Moth Control Program
4. Ordinance from Borough of Wharton re: Provide a General Capital Project enumerated within for the Borough of Wharton
5. Ordinance from Township of Randolph re: Amending the Land Development ordinance to specify the buffer dimensional requirements to certain zones
6. E-mail from Renee Jacoby re: Request for information concerning several issues
7. Dover Municipal Court Financial Report for June 2007

#### **AGENDA ITEMS:**

##### **ORDINANCE(S) FOR INTRODUCTION**

1. Ordinance #25-2007 re: Amending Article 28 A "Parking" to permit parking on both sides of E. McFarlan Street between Conger and Perry Streets
2. Ordinance #26-2007 re: Amending Article 38 to establish E. McFarlan as a one-way street between Conger and Perry Streets
3. Ordinance #27-2007 re: Amending Chapter 72 "Salaries"

##### **ORDINANCE(S) FOR SECOND READING AND PUBLIC HEARING**

1. Ordinance #24-2007 re: Repealing of handicapped parking space located at 95 Baker Street

##### **RESOLUTIONS**

1. Approving Bills List
2. Approving Personnel Actions
3. Authorizing extension of due date for 3<sup>rd</sup> quarter tax bills to 9/17/07
4. Providing the cancellation of various grant balances
5. Awarding bid for 2007 Bond Project #2 Milling and Paving to Shifano Construction Corp.
6. Authorizing the application to the NJDOT for 2007 State Aid for Municipalities Program
7. Approving ABC Licenses for Mambo's Bar Café and Celebrity Bar & Liquors LLC
8. Corrective Action Plan
9. Approving Taxi Cab Driver Licenses for Queen's Limo
10. Approving transfer of ABC License from JKC Inc. t/a Gold Coin to 19 Bassett Corp. t/a Sabor Latino Restaurante

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Mayor Dodd asked the Administrator to update the public on #3 of the resolutions extending the due date for 3<sup>rd</sup> quarter taxes.

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**REGULAR MEETING MINUTES**  
**August 14, 2007**

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 7:11 pm

**ROLL CALL**

Present: Aldermen Delaney, Poolas, Ryan, Visioli, Picciallo, Timpani and Mayor Dodd

Absent: Aldermen Fahy and Donofrio

Also present were Administrator Garvin, Attorney Pennella and Clerk Verga

Clerk Verga stated adequate notice was given to the official newspaper.

Mayor Dodd opened this portion of the meeting to the public for any items on the agenda

Kay Walker -72B East Blackwell Street spoke of issues regarding the ordinance pertaining to garbage pick-up and the effects on the East Blackwell Street condominiums. Mayor Dodd responded the governing body is trying to create consistency amongst all residents for garbage collection. Mayor Dodd mentioned other alternatives were discussed for the condominiums but to no avail. Mrs. Walker expressed that the condominium associations should have been included in the negotiations of the garbage contract.

Seeing no hands, nor hearing no voices, Mayor Dodd closed this session to the public.

Presentation by Steven Nicholl, Community Relations, from St. Clare's Hospital – Mr. Nicholl updated the town on the progress of the hospital and the renegotiation of the Aetna contract.

Mr. Nicholl also discussed the hospital searching for a national partner to aide in the operation of the hospital. Catholic Health Initiatives, 2<sup>nd</sup> largest Catholic health care system in the country, was chosen due to their similarity of the vision and mission of St. Clare's values and St. Clare's was comfortable with their management, structure and style. Local leadership will continue to run St. Clare's and the CEO will report to Catholic Health Initiatives, who are based in Denver, CO. Mr. Nicholl expressed that Dover General will be able to expand and bring in more programs, such as the Behavioral Health program moving in from Boonton.

Mayor Dodd commended Mr. Nicholl on the progress of the hospital and encouraged residents to tour the hospital. Alderman Fahy addressed the security issues for the Behavioral Health program coming to Dover. Mr. Nicholl stated that the behavioral center is not a criminal behavioral center and measures will be taken to ensure security with renovations and upgrades. The delay in the move from Boonton is due to the 14-15 million dollar upgrades and renovations and the construction of the children's crisis center.

Mayor Dodd opened this portion of the meeting to the public on agenda items only.

Michael Cicchetti -130 S. Salem Street voiced his disapproval on the Catholic Health Initiatives merge with St. Clare's.

Seeing no hands, nor hearing no voices, Mayor Dodd closed this portion of the meeting to the public.

**Administrator Garvin's Report** – Administrator Garvin discussed that the administration has had several meetings regarding the water department operations and are looking into proposal to create one system. Administrator Garvin stated the East McFarlan Street Roadway Improvement project will commence tomorrow to create a one-way street.

**Mayor Dodd's Report** – Mayor Dodd expressed condolences to the Dunn family for the passing of Barbara Dunn, who donated the two dog statues in front of town hall. Mayor Dodd informed that Dial-A-Ride has expanded its services to go to the Farmer's Market on Thursdays from 4-6pm. Mayor Dodd received the Interim Report on the bridges in need of repair in NJ. The Route 46 Bridge is regarded in said report. Mayor Dodd sent a letter of concern to the Governor's office regarding the Route 46 Bridge to ask for inspections every 60 days in the interim until the construction begins in the summer of 2008. The Route 46 Bridge has

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been rated a 17 which is extremely low in a deficiency rating.

Mayor Dodd asked the Town Engineer to review and report on all the town bridges in this report. Mayor Dodd asked the Administrator and Code Enforcement Department to review the 2-hour parking on E. Blackwell Street regarding complaints received that commuters are parking on the street near station.

Mayor Dodd announced that the case regarding the taxi companies from 6/12/2006 alleging unlawful discrimination on national origin selective enforcement based upon race has been dismissed for lack of probable cause. The investigation found when issues were brought to the Administration's attention efforts have been made to review the situation and correct if warranted.

### **ALDERMEN/COMMITTEE REPORTS**

Alderman Patrick Fahy arrived at 7:15 pm and Alderman Donofrio at 7:35 pm.

**Alderman Timpani** – announced that the 2<sup>nd</sup> annual Employee Appreciation picnic will be held on 8/31/07 and the Dover Senior Citizens picnic will be on 9/10/07.

**Alderman Delaney** –stated that he is handling ward complaints

**Alderman Fahy** – thanked the Personnel Committee and Administrator for filling some of the vacancies at Town Hall (Tax Collector and Tax Assessor). Alderman Fahy attended the Salem Street Block party and expressed how these events build community spirit. Alderman Fahy stated he met with Pastor Martinez to go over ideas to benefit the communication and education of safety issues. Alderman Fahy reached out to the Board of Education to secure additional crossing guards for Salem Street Bridge area while under construction.

**Alderman Visioli** – sent an e-mail to the Dover/Victory Gardens Municipal Alliance Steering Committee regarding the meeting on 10/10/07 at Sacred Heart Parish Center for a drug and gang education seminar. Alderman Visioli stated the Department of Public Works and Dover Water Commission organization chart is being studied by the committee. Alderman Visioli also has been handling a sundry of issues in his ward.

**Alderman Donofrio** – No report

**Alderman Ryan** – stated residences of Claredon Terrace requested a review of the snow ordinance for that area.

**Alderman Poolas**– stated that the DPW downtown sidewalk sweeper has been out from 7am-2:30pm, different road repairs have been made and street sign replaced. Alderman Poolas attended the Dover Area Chamber of Commerce Board of Directors meeting to update the organization on town progress. Alderman Poolas stated that a committee should be formed for a town calendar and map. Alderman Poolas announced that Diane Worth is the new manager at Bassett Highway.

**Alderman Picciallo** – attended the Dover Renaissance concerts at JFK Park and commends the organization for their efforts and entertainment they secure for this event. Alderman Picciallo stated that our budget is on target and commended the department heads for monitoring their line items in their budgets. Alderman Picciallo also met with the superiors in the Police Department to inquire how the department functions to rely to the public on these functions.

Mayor Dodd asked the Administrator to have the taxi stands completed by 8/24/07. Mayor Dodd has received numerous written and verbal complaints regarding the Dover Diversity Day at JFK Park. Mayor Dodd expressed his displeasure regarding the agenda associated with this event having his name as a guest speaker without permission and the music played over the loud speakers with children present was unacceptable. Mayor Dodd stated that he will speak with the Recreation Commission to suggest not authorizing the use of our parks with such loud music and language is unacceptable.

**Attorney Clapp's Report** – No report

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**CONSENT AGENDA**

**ORDINANCE(S) FOR INTRODUCTION**

*Ordinance #25-2007 re: Amending Article 28A "Parking" to permit parking on both sides of E. McFarlan Street between Conger and Perry Streets*

**ORDINANCE NO. 25-2007**  
**OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER**  
**AMENDING AND SUPPLEMENTING ARTICLE 28 A "PARKING" OF THE REVISED ORDINANCES OF THE**  
**TOWN OF DOVER, 1969 SAVED FROM REPEAL**

BE IT ORDAINED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

1. Article 28 A entitled "Parking" is hereby amended and supplemented to permit parking on both sides of the street on East McFarlan Street between Conger Street and Perry Street except that there shall be no parking on the south side of East McFarlan Street beginning at a point at the southeasterly curb line intersection of East McFarlan Street and Jackson Avenue continuing in an easterly direction a distance of 265 feet which described area is hereby designated as a school bus pick up and discharge area.

2. This ordinance shall become effective upon the approval by the Commissioner of the Department of Transportation of the one-way designation of East McFarlan Street between Conger Street and Perry Street.

3. All ordinances or parts of ordinances inconsistent with this within ordinance are hereby repealed to the extent of such inconsistencies.

4. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

5. The Ordinance shall take effect in accordance with law.

*Alderman Delaney has moved the foregoing ordinance be adopted for first reading and duly seconded by Alderman Timpani and passed by the following roll call vote..*

**AYES: Aldermen, Fahy, Delaney, Poolas, Ryan, Visioli, Donofrio, Picciallo, Timpani and Mayor Dodd**  
**NOES: None                      ABSENT: None                      ABSTAIN: None**

*Ordinance #26-2007 re: Amending Article 38 "Parking" to establish East McFarlan as a one-way street between Conger and Perry Streets*

**ORDINANCE 26-2007**  
**OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER**  
**AMENDING AND SUPPLEMENTING ARTICLE 38 OF THE REVISED ORDINANCES OF THE TOWN OF DOVER,**  
**1969, SAVED FROM REPEAL**

BE IT ORDAINED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

1. Article 38, entitled "Streets, Gutters and Sidewalks, Chapter G, entitled "One-Way Streets" of the

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Revised Ordinances of the Town of Dover, 1969, Saved from Repeal under the Code of the Town of Dover is hereby amended and supplemented as follows:

A. East McFarland Street is hereby established as a one-way street eastbound between Conger Street and Perry Street. This ordinance shall take effect upon approval of the Commissioner of the New Jersey Department of Transportation.

2. All ordinances or parts of ordinances inconsistent with this within ordinance are hereby repealed to the extent of such inconsistencies.

3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

4. The Ordinance shall take effect in accordance with law.

*Alderman Delaney has moved the foregoing ordinance be adopted for first reading and duly seconded by Alderman Timpani and passed by the following roll call vote.*

**AYES: Aldermen, Fahy, Delaney, Poolas, Ryan, Visioli, Donofrio, Picciallo, Timpani and Mayor Dodd**  
**NOES: None                      ABSENT: None                      ABSTAIN: None**

*Ordinance #27-2007 re: Amending Chapter 72 "Salaries*

**ORDINANCE NO. 27-2007**  
**AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER,**  
**COUNTY OF MORRIS AND STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING**  
**CHAPTER 72, SALARIES AND COMPENSATION**

BE IT ORDAINED by the Mayor and Board of Aldermen, Town of Dover, County of Morris, NJ as follows:

A. CHAPTER C. "Salaries and Compensation for Certain Employees" is hereby amended and supplemented by the following:

CHAPTER C.  
SALARIES & COMPENSATION FOR CERTAIN EMPLOYEES

1. Effective August 3, 2007 as indicated below, salaries, compensation or fees are hereby established for the following named officers, employees or positions in the Town of Dover at the rate of or within the salary ranges listed.

B. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

C. This ordinance shall take effect immediately upon final passage and publication.

Tax Assessor	\$ 38,000	\$ 42,000
Supv. Library Assistant	\$ 32,000	\$ 39,000
Emergency Management Coordinator	\$ 3,800	\$ 4,800
Part Time Tax Collector	\$ 32.00	\$ 35.00 Hourly

*Alderman Picciallo has moved the foregoing ordinance be adopted for first reading and duly seconded by Alderman Poolas and passed by the following roll call vote.*

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**AYES: Aldermen, Fahy, Delaney, Poolas, Ryan, Visioli, Donofrio, Picciallo, Timpani and Mayor Dodd**  
**NOES: None                      ABSENT: None                      ABSTAIN: None**

**ORDINANCE(S) FOR SECOND READING**

*Ordinance #24-2007 re: Repealing of handicapped parking space located at 95 Baker Street*

**ORDINANCE NO. 24-2007**

**AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER  
AMENDING AND SUPPLEMENTING ARTICLE XXVII OF THE REVISED GENERAL CODE OF THE TOWN OF  
DOVER ENTITLED "PARKING" HANDICAPPED PARKING  
"SPACES" BY REPEALING HANDICAPPED PARKING SPACE AT 95 BAKER STREET**

BE IT ORDAINED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey as follows:

SECTION 1. The following location which was designated as a Handicapped parking space by Ordinance No. 16-2005 is hereby repealed:

***HANDICAPPED PARKING FOR 95 BAKER STREET***

SECTION 2. Said handicap parking space shall be located on the westerly curb line of Baker Street beginning at a point forty-two feet (42') north of the northwesterly curb line intersection of Parker Street and Baker Street, thence continuing in a northerly direction for a distance of twenty (20) feet to a point.

SECTION 3. All ordinances or parts of ordinances inconsistent with this within ordinance are hereby repealed to the extent of such inconsistencies.

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 5. The Ordinance shall take effect in accordance with law.

Mayor Dodd opened this portion of the meeting to the public. Seeing no hands, nor hearing no voices, Mayor Dodd closed this portion of the meeting to the public.

*Alderman Picciallo has moved the foregoing ordinance be adopted for second reading and duly seconded by Alderman Poolas and passed by the following roll call vote.*

**AYES: Aldermen, Fahy, Delaney, Poolas, Ryan, Visioli, Donofrio, Picciallo, Timpani and Mayor Dodd**  
**NOES: None                      ABSENT: None                      ABSTAIN: None**

**RESOLUTIONS**

**BILLS LIST**

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

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NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

RESERVE ACCT claims in the amount of:	
CURRENT ACCT claims in the amount of:	\$460,719.24
CAPITAL ACCT claims in the amount of:	\$1,149.82
WATER UTILITY ACCT claims in the amount of:	\$263,841.70
WATER UTILITY RESERVE ACCT claims in the amount of:	
WATER CAPITAL ACCT claims in the amount of:	
PARKING UTILITY ACCT claims in the amount of:	\$2,543.41
PARKING UTILITY RESERVE ACCT claims in the amount of:	
PARKING CAPITAL ACCT claims in the amount of:	
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$67.20
EVIDENCE TRUST ACCT claims in the amount of:	
RECYCLING TRUST ACCT claims in the amount of:	\$550.50
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	
TRUST/OTHER ACCT claims in the amount of:	\$18,090.50
DOVER MARKETPLACE INC TRUST ACCT claims in the amount of:	
<b>TOTAL CLAIMS TO BE PAID</b>	<b>\$746,962.37</b>

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

CURRENT ACCT claims in the amount of:	\$290,141.36
CAPITAL ACCT claims in the amount of:	
PARKING UTILITY ACCT claims in the amount of:	\$2,095.71
PAYROLL AGENCY ACCT claims in the amount of:	\$81,973.24
UNEMPLOYMENT TRUST ACCT claims in the amount of:	\$66.24
<b>TOTAL CLAIMS PAID</b>	<b>\$374,276.55</b>

***TOTAL BILL LIST RESOLUTION*** **\$1,121,238.92**

*Alderman Timpani has moved the foregoing resolution be adopted and duly seconded by Alderman Delaney and passed by the following roll call vote.*

**AYES:** Aldermen, Fahy, Delaney, Poolas, Ryan, Visioli, Donofrio, Picciallo, Timpani and Mayor Dodd  
**NOES:** None **ABSENT:** None **ABSTAIN:** None

Mayor Dodd asked that the Resolutions for approving Personnel Action be tabled until Executive Session.

*Alderman Fahy has moved the foregoing resolution be tabled and duly seconded by Alderman Delaney.*

**AYES:** Aldermen, Fahy, Delaney, Poolas, Ryan, Visioli, Donofrio, Picciallo, Timpani and Mayor Dodd  
**NOES:** None **ABSENT:** None **ABSTAIN:** None



# TOWN OF DOVER

## MAYOR AND BOARD OF ALDERMEN

### RESOLUTION OF THE MAYOR AND BOARD OF ALDERMAN OF THE TOWN OF DOVER AUTHORIZING THE MUNICIPAL TAX COLLECTOR TO PREPARE, COMPLETE, MAIL OR OTHERWISE DELIVER TAX BILLS TO INDIVIDUALS IN ACCORDANCE WITH THE NEW JERSEY STATE STATUTES FOR PAYMENT OF THE THIRD QUARTER TAXES FOR 2007

**Whereas**, N.J.S.A 54:4-64 directs that the Municipal Tax Collector prepare, complete , mail or otherwise deliver tax bills to individuals assessed twenty five(25) calendar days before the third installment falls due; and

**Whereas**, the date of mailing Town of Dover Tax Bills has been delayed due to receipt of the certified tax rate from the County of Morris Board of Taxation: and

**Whereas**, in accordance with the spirit and intent of N.J.S.A 54:4-64, Taxpayers should be given adequate notice of taxes due before invoking any payment of interest for delinquency under the provisions of N.J.S.A 54:4-67.

**Now, therefore, be it resolved**, by the Mayor and Board of Aldermen of the Town of Dover in the County of Morris, State of New Jersey that:

- 1) Town of Dover third quarter taxes will not be considered delinquent and interest shall not be charged against same if the payment of such taxes is received by the Tax Collector on or before September 17, 2007.
- 2) If the third quarter tax payment is not paid on or before September 17, 2007 interest as established by the Mayor and Board of Aldermen resolution RL-021 dated January 1, 2007 shall be charged from August 1, 2007.

*Alderman Timpani has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.*

**AYES: Aldermen, Fahy, Delaney, Poolas, Ryan, Visioli, Donofrio, Picciallo, Timpani and Mayor Dodd**  
**NOES: None                      ABSENT: None                      ABSTAIN: None**

### RESOLUTION PROVIDING THE CANCELLATION OF VARIOUS GRANT BALANCES

WHEREAS, there are certain older appropriation reserve balances remaining on completed grant projects and

WHEREAS, it is necessary to formally cancel these appropriated reserve balances and any offsetting grant receivables where applicable.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey that the following Federal, State and County appropriated reserve balances and related offsetting grant receivable balances be canceled:

Grant Title and Grant Year	Amount to be Canceled
Pandemic Influenza Planning Grant 2007	\$ 5,637.00
Total	\$5,637.00

*Alderman Timpani has moved the foregoing resolution be adopted and duly seconded by Alderman Delaney and passed by the following roll call vote.*

**AYES: Aldermen, Fahy, Delaney, Poolas, Ryan, Visioli, Donofrio, Picciallo, Timpani and Mayor Dodd**  
**NOES: None                      ABSENT: None                      ABSTAIN: None**

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**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER AWARDING BID FOR  
2007 BOND PROJECT #2 – MILLING & PAVING IMPROVEMENTS**

WHEREAS, the Town of Dover solicited bids for the 2007 Bond Project #2 – Milling & Paving Improvements; and

WHEREAS, bids were received on August 8, 2007; and

WHEREAS, eleven (11) bids were received, with the three (3) lowest submitted bids as follows:

Shifano Construction Corp.....	\$215,587.50
Rockborn Trucking & Ecvation .....	\$217,813.65
Owl Contracting .....	\$220,220.00

WHEREAS, the Engineering estimate for the project by the Town was \$294,587.50; and

WHEREAS, the project is to be funded from Bond Ordinance Numbers 33-2006; and

WHEREAS, the Municipal Engineer recommends awarding the contract to Shifano Construction Corp. located at 1 Smalley Avenue, Middlesex, New Jersey in the amount of \$215,587.50;

NOW THEREFORE, it is hereby RESOLVED by the Mayor and the Board of Aldermen of the Town of Dover, Morris County, New Jersey as follows:

1. The bid of Shifano Construction Corp. in the amount of \$215,587.50 for the 2007 Bond Project #2 – Milling & Paving Improvements project is hereby accepted; and
2. The Mayor and Clerk are hereby authorized to execute a contract with Shifano Construction Corp., Inc. for the 2007 Bond Project #2 – Milling & Paving Improvements in the amount of \$215,587.50.

*Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Timpani and passed by the following roll call vote.*

**AYES: Aldermen, Fahy, Delaney, Poolas, Ryan, Visioli, Donofrio, Picciallo, Timpani and Mayor Dodd**

**NOES: None**

**ABSENT: None**

**ABSTAIN: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING  
RENEWAL OF ALCOHOLIC BEVERAGE LICENSES**

WHEREAS, the herein named duly filed applications for renewal of their Alcoholic Beverage Licenses for their respective premises as shown on Schedule A for July 1, 2007 to June 30, 2008; and

WHEREAS, no objections have been received from the public; and

WHEREAS, the required fees have been paid and all premises have been inspected and approved by the Police Department, Board of Health and the Bureau of Fire Prevention.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover that said applications be approved and that the respective licenses be granted; and

BE IT FURTHER RESOLVED that the Town Clerk or Director in the case of a conflict license be and hereby is authorized to issue license certificates accordingly as listed below.

JHON F. CORPORATION  
T/A MAMBO'S BAR CAFE  
RT. 46 & BELMONT AVE.

1409-33-014-003

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IE & ANGIE LLC  
CELEBRITY BAR & LIQUORS LLC. 1409-33-006-006  
260 ROUTE 46 EAST

*Alderman Timpani has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli. and passed by the following roll call vote.*

**AYES: Aldermen, Fahy, Delaney, Ryan, Visioli, Donofrio, Picciallo, Timpani and Mayor Dodd**  
**NOES: None ABSENT: None ABSTAIN: Alderman Poolas**

**RESOLUTION ADOPTING CORRECTIVE ACTION PLAN**

WHEREAS, the Chief Financial Officer has prepared a Corrective Action Plan for the findings and conditions;

NOW THEREFORE, it is hereby RESOLVED by the Mayor and Board of Aldermen that the following Corrective Action Plan be adopted:

DEPARTMENT – LIBRARY

Finding/Condition:

1. Vouchers were not prepared for disbursements from the Library account.
2. Overall, there appears to be inadequate control over incoming receipts. Prenumbered receipts are only issued for collections over \$1. Specifically, during audit procedures, it was discovered that there was \$101 of rolled coins that had been left in an employee’s desk and not deposited as of the date of audit procedures.
3. The petty cash fund is not maintained at the authorized fund amount or closed out at year end.

Recommendation:

1. Vouchers be prepared for all disbursements from the Library account.
2. Prenumbered receipts be issued for all collections; or, a cash register be obtained and utilized for all receipts. All funds should be kept in at least a locked cash drawer or a safe and should be deposited in a timely manner.
3. The excess in the petty cash fund be turned over to the fines and fees account. The petty cash fund be closed out at year end.

Explanation and Corrective Action:

1. Vouchers will be prepared for all disbursements from the Library account.
2. Consideration will be given to issuing pre-numbered receipts for all collections. Due to an oversight, the rolled coins were not deposited in a timely manner. More care will be taken in the future to ensure that all Library collections are maintained in a locked cash drawer and deposited in a timely manner.
3. The excess in the petty cash fund will be turned over to the fines and fees account and the petty cash fund will be closed out at year end in the future.

Implementation Date: 8/6/07

DEPARTMENT – MUNICIPAL COURT

Finding/Condition:

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During the review of the Municipal Court records it was noted that the regular and bail bank reconciliations at December 31, 2006 contained miscellaneous reconciling items of \$1,640.46 and \$1,220.00, respectively. It was determined that these reconciling items were not valid so the bank reconciliations were adjusted to remove these items.

Recommendation:

Regular and bail bank reconciliations only contain valid reconciling items in the future. Additionally, all reconciling items should be resolved in a timely manner or written off.

Explanation and Corrective Action:

The general and bail journals are proven daily. The minor errors in reconciling seem to be with entries, or lack of, into the ATS/ACS System (i.e. refunds, reversals, etc.). Spreadsheets have been set up to help alleviate any future problems with reconciling and notes are being kept in journals regarding adjustments of any type. The General and Bail Accounts have been reconciled up to and including June 2007.

Implementation Date: 6/20/07

DEPARTMENT – MUNICIPAL CLERK

Finding/Condition:

Although the resolutions and ordinances for all 2006 meetings of the Mayor and Board of Aldermen were available for audit review, the formal typed and approved minutes were only available through June 2006. The Town had contracted with an outside service provider to prepare the formal minutes of the Town meetings.

Recommendation:

It is recommended that the older outstanding minutes be brought up to date and that the Town minutes be prepared on a timely basis in the future.

Explanation and Corrective Action:

Minutes were prepared by an outside service provider until the provider suffered an illness and could no longer provide services. A 7 month span passed before another outside service provider was contracted with.

The Town has hired an employee to assist with the Clerk's duties on June 4, 2007, which will enable minutes to be done in house and in a timely manner. All minutes will be prepared in a timely manner.

Implementation Date: 6/2007

*Alderman Timpani has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli and passed by the following roll call vote.*

**AYES: Aldermen, Fahy, Delaney, Poolas, Ryan, Visioli, Donofrio, Picciallo, Timpani and Mayor Dodd**  
**NOES: None                      ABSENT: None                      ABSTAIN: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN  
OF THE TOWN OF DOVER APPROVING TAXICAB DRIVER LICENSES**

WHEREAS, applications for taxicab drivers licenses have been made by the people listed on Schedule A attached hereto and made a part hereof; and

**TOWN OF DOVER**  
**MAYOR AND BOARD OF ALDERMEN**

WHEREAS, the Police Department of the Town of Dover has reviewed their applications and has advised that there is no prohibition to the issuance of their license; and,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxi driver licenses for those people listed on Schedule A attached hereto and made a part hereof are hereby approved.

**Schedule A**

Queens Limo - Luis Cabrera  
Hector Restrepo

*Alderman Timpani has moved the foregoing resolution be adopted and duly seconded by Alderman Delaney and passed by the following roll call vote.*

**AYES: Aldermen, Fahy, Delaney, Poolas, Ryan, Visioli, Donofrio, Picciallo, Timpani and Mayor Dodd**  
**NOES: None                      ABSENT: None                      ABSTAIN: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN TO TRANSFER LIQUOR LICENSE TO 19 BASSETT CORP. T/A SABOR LATINO RESTAURANTE, FOR PREMISES LOCATED AT 19 BASSETT HIGHWAY, DOVER, NEW JERSEY**

**WHEREAS**, 19 Bassett Corp., t/a Sabor Latino Restaurante has made an application to transfer it's Plenary Retail Consumption License No. 1409-33-023-004 for premises located at 19 Bassett Highway, Dover, New Jersey; and

**WHEREAS**, the present holder JKC Incorporated has consented in writing to such transfer, and

**WHEREAS**, all applicable fees have been paid; and

**WHEREAS**, investigating agencies of the Town of Dover have approved; and

**WHEREAS**, proper advertisement has been made and no objections have been filed with the Town Clerk.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, that Plenary Retail Consumption License No. 1409-33-023-004 to be transferred to 19 Bassett Corp. t/a Sabor Latino Restaurante, for premises located at 19 Bassett Highway, Dover, New Jersey.

**BE IT FURTHER RESOLVED** that the Town Clerk is directed to execute the endorsement of said license effective August 21, 2007.

*Alderman Timpani has moved the foregoing resolution be adopted and duly seconded by Alderman Fahy and passed by the following roll call vote.*

**AYES: Aldermen, Fahy, Delaney, Ryan, Visioli, Donofrio, Picciallo, Timpani and Mayor Dodd**  
**NOES: None                      ABSENT: None                      ABSTAIN: Alderman Poolas**

**TOWN OF DOVER**  
**MAYOR AND BOARD OF ALDERMEN**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER AUTHORIZING THE APPLICATION TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE 2007 STATE AID FOR MUNICIPALITIES PROGRAM**

WHEREAS, the Town of Dover desires to prepare an application to the New Jersey Department of Transportation for the 2007 State Aid for Municipalities Program; and

WHEREAS, there is a need for roadway improvements including milling and paving, partial curb replacement, handicap access ramps and drainage structure upgrades on Thompson Avenue between Prospect Street and Chestnut Street; and

WHEREAS, the Town Engineer estimates that the total cost for the improvement is \$180,025.00; and

WHEREAS, the Town of Dover desires to seek \$130,000.00 from the New Jersey Department of Transportation under their State Aid for Municipalities Program; and

WHEREAS, the Town of Dover will fund the balance of the cost of the project with local money; and

NOW THEREFORE, it is hereby RESOLVED by the Mayor and Board of Aldermen of the Town of Dover as follows:

1. The Town Engineer is directed to prepare and submit an application to the NJDOT seeking funding for the aforementioned project under the 2007 State Aid to Municipalities Program; and
2. That the Mayor and Clerk are hereby authorized to execute and attest application form SA-96(02/07) and the Agreement on behalf of the Mayor & Board of Aldermen and include this resolution with same.

*Alderman Delaney has moved the foregoing resolution be adopted and duly seconded by Alderman Timpani and passed by the following roll call vote.*

**AYES: Aldermen, Fahy, Delaney, Poolas, Ryan, Visioli, Donofrio, Picciallo, Timpani and Mayor Dodd**  
**NOES: None                                  ABSENT: None                                  ABSTAIN: None**

Mayor Dodd opened this portion of the meeting to the public.

Maria Tambini - W. Blackwell Street spoke on immigration issues. Mayor Dodd stated she needed to contact her Federal representatives. Mayor Dodd stated he will not enforce what the federal government will not support.

Roy Mesmer (sp), Morris Plains, stated that taxes being paid by apartment complexes should be increased. Mr. Mesmer stated that the taxes collected from apartment complexes should be reevaluated and the public should contact their state legislators regarding this issue.

Antonio Acosta – Madison St. congratulated the board on the taxi case being dismissed. Mr. Acosta stated he would like to have the agenda on the town web-site. Mr. Acosta was disappointed to hear that the negotiations with Trammel Crowe have stalled. Mayor Dodd stated that negotiations are still continuing. Mr. Acosta stated that Hamilton Field needs to be updated. Mayor Dodd stated that there has been a meeting with Board of Education regarding this issue. The Board of Education is waiting on preliminary drawings on conceptual ideas for the field. Mayor Dodd stated that discussions were held to have a shared agreement for the field with the town, but the Board of Education would have to give up some ownership for the town to maintain the field.

Connie Sibona-Foster, 90 Penn Avenue, supported Mayor Dodd’s decision to have the Recreation Commission not approve an event such as Dover Diversity Day. Mrs. Foster stated she would attend the next Recreation meeting due to the disappointment in the Dover Diversity Day. Mrs. Forster stated the name should be change to Dover Cultural Day.

Michael Cicchetti- 130 S. Salem Street stated he has issues with Mr. Mesmer comparing Parsippany with Dover in regards to the taxes on the apartment complexes.

**TOWN OF DOVER**  
**MAYOR AND BOARD OF ALDERMEN**

Seeing no hands, nor hearing no voices, Mayor Dodd closed this portion of the meeting to the public.

Alderman Poolas stated there is a program called I.C.E. (In Case of Emergency) that can be placed on your cell phone contact list. You place in your contact ICE and the number of the person you wish to have called in an emergency. Alderman Poolas stated that he also is disappointed in the Dover Diversity Day and the person in charge from the Recreation Commission with this event should be removed from the board.

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN  
OF THE TOWN OF DOVER FOR EXECUTIVE SESSION**

WHEREAS, the Open Public Meeting Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, The Mayor and Board of Aldermen of the Town of Dover wish to discuss:

1. PERSONNEL ISSUES such as: any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public office officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
2. Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matter falling within the attorney client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

Minutes will be kept and once the matter involving the confidentiality of the above no requires that confidentiality, then the minutes can be made public.

NOW, THEREFORE, BE IT RESOLVED that the public be excluded from this meeting.

*Mayor Dodd made a motion for the Board to enter into executive session, duly seconded by Alderman Visioli to discuss personnel matters and was passed by the following roll call vote.*

**AYES: Aldermen, Fahy, Delaney, Poolas, Ryan, Visioli, Donofrio, Picciallo, Timpani and Mayor Dodd**  
**NOES: None                                      ABSENT: None                                      ABSTAIN: None**

Mayor Dodd stated the Board has returned from executive session.

**ROLL CALL:**

Present: Aldermen Fahy, Delaney, Poolas, Ryan, Visioli, Donofrio, Timpani, Picciallo and Mayor Dodd

**RESOLUTION APPROVING PERSONNEL ACTIONS**

BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover, upon the recommendation of the Business Administrator, approve the following personnel actions subject to applicable N.J. Department of Personnel regulations:

**New Hire(s):**

Avelino Fernandez – Public Safety Telecommunication Trainee (Retro-Active to August 1, 2007)

**TOWN OF DOVER**  
**MAYOR AND BOARD OF ALDERMEN**

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**Transfer:**

Tina Ayala – Parking Enforcement Officer

BE IT FURTHER RESOLVED that salary is subject to placement on the applicable salary guide as indicated in the Memorandum of Understanding for White Collar personnel.

*Alderman Fahy has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli and passed by the following roll call vote.*

**AYES: Aldermen, Fahy, Delaney, Poolas, Ryan, Visioli, Donofrio, Picciallo, Timpani and Mayor Dodd**  
**NOES: None                      ABSENT: None                      ABSTAIN: None**

**RESOLUTION APPROVING PERSONNEL ACTIONS**

BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover, upon the recommendation of the Business Administrator, approve the following personnel actions subject to applicable N.J. Department of Personnel regulations:

Discipline:

Alan Ritter – 4 Day Suspension w/out Pay

*Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Fahy and passed by the following roll call vote.*

**AYES: Aldermen, Fahy, Delaney, Poolas, Ryan, Visioli, Donofrio, Picciallo, Timpani and Mayor Dodd**  
**NOES: None                      ABSENT: None                      ABSTAIN: None**

*Alderman Visioli made a motion to adjourn at 9:10 p.m. duly seconded by Alderman Timpani and passed by the following voice vote. All Ayes*

*Respectfully submitted,*

*Margaret J. Verga  
Municipal Clerk*